



EUROPEAN UNION

Erasmus+  
Enriching lives, opening minds.

2021-2027

**Erasmus+ Programme  
Inter-institutional agreement  
Key Action 1  
Learning mobility for higher education students and staff**

**between EU Member States and third countries associated to the Programme  
and third countries not associated to the Programme**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

- KA131
- KA171

UAM and, when applicable, the partner institution commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education<sup>1</sup> and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR<sup>2</sup> and in line with the technical standards of the European Student Card Initiative<sup>3</sup>, WHEN this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries must ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

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<sup>1</sup> [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en)

<sup>2</sup> [https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr\\_en](https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en)

<sup>3</sup> [https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative\\_en](https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en)

## 1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city <sup>4</sup>	Contact details <sup>5</sup> (email, phone)	Websites
UNIVERSIDAD AUTÓNOMA DE MADRID (UAM)	EMADRID04	International Relations and Mobility Service Contact details: <a href="https://www.uam.es/uam/en/internacional/contacto">https://www.uam.es/uam/en/internacional/contacto</a>	<a href="https://www.uam.es/uam/en/inicio">https://www.uam.es/uam/en/inicio</a> <a href="https://www.uam.es/uam/en/internacional/movilidad">https://www.uam.es/uam/en/internacional/movilidad</a> <a href="https://www.uam.es/uam/en/international/incoming/estudiantes">https://www.uam.es/uam/en/international/incoming/estudiantes</a> <a href="#">Course offering in English</a>
UNIVERSIDAD DE SANTIAGO DE CHILE	CHI SANTIAGO PIC 986427436 E10176928	Fernando Olmos Galleguillos <a href="mailto:fernando.olmos@usach.cl">fernando.olmos@usach.cl</a> Institutional Erasmus+ Coordinator International Relations Director	<a href="http://www.usach.cl/">General: http://www.usach.cl/</a> Course catalogue: <a href="https://admission.usach.cl/busqueda-de-carreras/">https://admission.usach.cl/busqueda-de-carreras/</a> International offer in English: <a href="https://www.drii.usach.cl/es/estudiantes-internacionales">https://www.drii.usach.cl/es/estudiantes-internacionales</a>

<sup>4</sup> Higher education institutions (HEIs) from Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

<sup>5</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## 2. Mobility numbers per academic year

### Number of student and staff mobility periods

**Number of Student mobility:** Each institution may send up to two (2) students, undergraduate or graduate, each academic year. The unit of calculation is student per semester, and one student a year equals two students per semester. Students from/to Faculty of Medicine (Rotaciones de la Facultad de Medicina) are not included in this agreement.

The exact number of students to be exchanged will be annually confirmed by both partner Universities by 30 June 20XX for the academic year that will start in September 20XX+1, considering the previous student flows and the necessary balance of incoming and outgoing students.

**Staff mobility:** staff mobility could be approved in a case-by-case basis. Each mobility application will need the approval and acceptance of the relevant host department /unit.

**IMPORTANT INFORMATION:** UAM outgoing exchange students and staff may be funded, if funds available, by the Erasmus+Programme. In case UAM receives funds to finance incoming mobility, it will be immediately communicated to the partner university.

### 3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills<sup>6</sup> at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Language of instruction 1	Language of instruction 2	Recommended level	
			Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
EMADRID04	SPANISH	ENGLISH (limited)	SPANISH: • General rule: B1 required, B2 highly recommended	X

<sup>6</sup> For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

		number of courses)	<ul style="list-style-type: none"> <li>• Specific rules: B2 required for the following studies: <ul style="list-style-type: none"> <li>○ Postgraduate studies: Master</li> <li>○ Faculty of Economics and Business Studies</li> <li>○ Faculty of Philosophy and Arts for the following Degrees: <ul style="list-style-type: none"> <li>– Hispanic Studies Degree</li> <li>– Modern Languages, Culture and Communication Degree Required Certificate of Spanish</li> </ul> </li> </ul> </li> </ul> <p>As a rule, students do not need to send their Spanish level certificate to UAM. It is the responsibility of the home university to select their students according to UAM linguistic requirements as mentioned above.</p> <p>Exceptions where students are required to send their Spanish certificates:</p> <ul style="list-style-type: none"> <li>○ Students nominated for the Faculty of Medicine (B1)</li> <li>○ Students nominated for the Faculty of Law (B1)</li> <li>○ Students nominated for the Faculty of Philosophy and Arts for the following degrees: <ul style="list-style-type: none"> <li>– Hispanic Studies Degree (B2, DELE o SIELE certification).</li> <li>– Modern Languages, Culture and Communication Degree (B2, DELE o SIELE certification).</li> </ul> </li> </ul>	
CHI SANTIAGO  PIC 986427436  E10176928	SPANISH	ENGLISH (limited number of courses)	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

#### 4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

#### 5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent, and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Student nomination must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline <sup>7</sup>
UNIVERSIDAD AUTÓNOMA DE MADRID (EMADRID04)	Winter Term: from Sept. to Jan. Spring Term: from Feb. to June	31th May 15th October
UNIVERSIDAD DE SANTIAGO DE CHILE USACH	First Semester: March-July	Application Deadline for: First Semester: 30th October

<sup>7</sup> Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

PIC: 986427436 E10176928	Second Semester: August- December	Second Semester: 30th May
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The receiving institution will send its decision within [x] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

<b>Application procedure</b>		
<b>Receiving Institution</b> [Erasmus code or city]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
EMADRID04	International Relations and Mobility Service <a href="https://www.uam.es/uam/en/internacional/contacto">https://www.uam.es/uam/en/internacional/contacto</a>	<a href="https://www.uam.es/uam/en/internacional/incoming/estudiantes-intercambio">https://www.uam.es/uam/en/internacional/incoming/estudiantes-intercambio</a>
USACH PIC: 986427436 E10176928	Fernando Olmos Galleguillos <a href="mailto:fernando.olmos@usach.cl">fernando.olmos@usach.cl</a>	<a href="https://www.drii.usach.cl/es/estudiantes-internacionales">https://www.drii.usach.cl/es/estudiantes-internacionales</a>

<b>Selection criteria</b>	
<i>This is a non-exhaustive list</i>	
<b>Requirement</b>	<b>Details</b>
Academic requirements	Number of ECTS credits (or equivalent) already completed / current level of completion of studies Subject area (ISCED code)

	EQF level
CV	Academic performance
Inclusion measures <sup>8</sup>	Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide) To further enhance the inclusion dimension of KA171, partners are encouraged to discuss indicative targets during selection process.
Other	USACH PIC: 986427436. E10176928 <ul style="list-style-type: none"> <li>• Passport Copy</li> <li>• Motivation Letter</li> <li>• Two (2) Photos</li> </ul>

## 6. Preparation and support

The Higher Education Institution(s) in a Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus Student Charter](#)<sup>9</sup>.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.

<sup>8</sup> You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: [https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en)

<sup>9</sup> The Erasmus Student Charter is available here: [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en)

- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	EMADRID04	International Relations and Welcome Office oficina.acogida@uam.es	<a href="https://www.uam.es/uam/en/internacional/alojamiento">https://www.uam.es/uam/en/internacional/alojamiento</a>
Language Support	EMADRID04	Language Service servicio.idiomas@uam.es	<a href="https://www.uam.es/uam/en/servicio-idiomas">https://www.uam.es/uam/en/servicio-idiomas</a>

Visa	EMADRID04	International Relations and Welcome Office oficina.acogida@uam.es	<a href="https://www.uam.es/uam/en/internacional/visado-nie-tie">https://www.uam.es/uam/en/internacional/visado-nie-tie</a>
Disability Care	EMADRID04	Student Disability Service programa.discapacidad@uam.es	<a href="https://www.uam.es/uam/atencion-discapacidad">https://www.uam.es/uam/atencion-discapacidad</a>
Mentoring	EMADRID04	International Relations and Welcome Office oficina.acogida@uam.es	<a href="https://www.uam.es/uam/en/internacional/mentores/estudiantes-internacionales">https://www.uam.es/uam/en/internacional/mentores/estudiantes-internacionales</a>
Health Insurance	EMADRID04	International Relations and Welcome Office oficina.acogida@uam.es	<a href="https://www.uam.es/uam/en/internacional/seguero-medico">https://www.uam.es/uam/en/internacional/seguero-medico</a>
Accommodation	USACH PIC: 986427436 E10176928	Fernando Olmos Galleguillos fernando.olmos@usach.cl Institutional Erasmus+ Coordinator	<a href="https://www.drii.usach.cl/es/estudiantes-internacionales">https://www.drii.usach.cl/es/estudiantes-internacionales</a>
Language Support	USACH PIC: 986427436 E10176928	Fernando Olmos Galleguillos fernando.olmos@usach.cl Institutional Erasmus+ Coordinator	<a href="https://www.drii.usach.cl/es/estudiantes-internacionales">https://www.drii.usach.cl/es/estudiantes-internacionales</a>
Visa	USACH PIC: 986427436 E10176928	Fernando Olmos Galleguillos fernando.olmos@usach.cl Institutional Erasmus+ Coordinator	<a href="https://www.drii.usach.cl/es/estudiantes-internacionales">https://www.drii.usach.cl/es/estudiantes-internacionales</a>  <a href="#">The student visa is obtained at the Chilean Consulate in the country of residence/origin. Contact information can be found here</a>
Disability Care	USACH		

	PIC: 986427436 E10176928	Integral Training and Inclusion Department	<a href="http://dfii.usach.cl/">http://dfii.usach.cl/</a>
Mentoring	USACH PIC: 986427436 E10176928	- Program Usach without Borders - Support from International Office	<a href="https://www.drii.usach.cl/es/programa-de-monitores-usach-sin-fronteras">https://www.drii.usach.cl/es/programa-de-monitores-usach-sin-fronteras</a>  <a href="https://www.drii.usach.cl/es/estudiantes-internacionales">https://www.drii.usach.cl/es/estudiantes-internacionales</a>
Health Insurance	USACH PIC: 986427436 E10176928	Fernando Olmos Galleguillos  fernando.olmos@usach.cl  Institutional Erasmus+ Coordinator	<a href="https://www.drii.usach.cl/es/estudiantes-internacionales">https://www.drii.usach.cl/es/estudiantes-internacionales</a>

## 7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed through [the European Credit Transfer and Accumulation System](#).
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
  - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.




		From 4,0 to 4,9= Sufficient From 1,0 to 3,9= Fail
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### 9. Termination of the agreement

Either institution may terminate this Agreement with a notice of at least one academic year. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1<sup>st</sup> September 20xx+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature <sup>10</sup>
EMADRID04	Irene Martín Cortés Vice-rector for Internationalization	17/03/23	
UNIVERSIDAD DE SANTIAGO DE CHILE E10176928	Rodrigo Vidal Rojas, Rector		

<sup>10</sup> Scanned copies of signatures or digital signatures may be accepted depending on the national legislation

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